

SP FILM PRODUCTIONS LIMITED

12th Floor, Brunel Building, 2 Canalside Walk, London, W2 1DG

FILMING NOTIFICATION – BOTHWELL STREET

FINAL: ENGAGEMENT LETTER #4

Thursday 24th July 2025

Dear Resident / Business Owner,

Ahead of our preparation works starting on Monday 28th July we wanted to send you a final notification letter to clarify our presence on Bothwell Street.

Traffic Management

Our planned preparation work involves the placement and filming of moving action vehicles. To ensure the safety of the public, cast and crew, we will be implementing appropriate traffic management, including the **temporary road closure of Bothwell Street** and surrounding areas. These measures are necessary to ensure a controlled, safe environment for the public and crew.

Car Park Management

If you normally park in a garage or car park on St. Vincent Lane, St Peters Lane Bothwell Lane & Waterloo Lane then please contact us or your building manager so we can accommodate your vehicle access within our road closure. Please see the reverse side of this letter for traffic steward positions.

Please see details below regarding the filming schedule and traffic management, which remains unchanged from the previous letter distributed, other than the reference to weather cover filming day: -

DATE(S)	ACTIVITY	TRAFFIC MANAGEMENT
28 July – 31 July	Preparation Site preparation including business frontage and street dressing Approx. 08:00 –18:00	Lane closures and parking suspensions in place on Bothwell Street
1 August	Final Preparation Works Approx. 08:00 –18:00	Full road closure of Bothwell Street (Pitt St to Hope St) From 00:01 on 1 August to 23:59 on 9 August. Closure also includes: <ul style="list-style-type: none">Wellington Street between St Vincent Street and Waterloo StreetWest Campbell Street between St Vincent Street and Waterloo StreetBlythswood Street between St Vincent Street and Waterloo StreetDouglas Street between St Vincent Street and Waterloo Street Emergency vehicle access will be maintained throughout. We are fully committed to preserving access for residents, businesses and the wider community. Please note there may be short, controlled holds for vehicles and pedestrians during a filming take on Bothwell Street.
2 August	Street Rehearsal Approx. 08:00 –18:00	
3 – 5 August	Filming Days Approx. 08:00–18:00	
6 – 7 August	Hold Days (no active filming) Road remains closed with security presence only <i>*Thursday 7th August is pencilled as a Filming Day if days are not complete due to adverse weather conditions*</i>	
8 August	Final Filming Day Wellington St junction Approx. 08:00–18:00	For those businesses and residents that require access to St. Vincent Lane, St Peters Lane Bothwell Lane & Waterloo Lane, we will have traffic marshals and stewards to help guide vehicle access to the lanes <i>(see map overleaf, labelled as traffic stewards)</i>
9 August	Reinstatement Equipment clearance and set breakdown Approx. 08:00–18:00	
10 – 13 August	Reinstatement Removal of street dressing Approx. 08:00–18:00	Lane closures and parking suspensions on Bothwell Street

Street Dressing

This is a reminder that from Monday 28th July, we will begin our preparation work on Bothwell Street. Street furniture and signage will be altered during this period, including bike racks. Notification signs will be added to the effected bike racks stating the racks are out of use from Friday 1st – Friday 8th August. We apologise for any inconvenience this may cause you and we thank you for making alternative arrangements over this period.

Please see the reverse side of this letter for more details

Access & Community Coordination

We recognise that the road closure spans several days, and we want to assure you that **access for emergency services, residents, businesses and deliveries will be maintained at all times**. We are committed to working collaboratively with the community to manage access routes and minimise disruption where possible. Traffic marshals and stewards will be stationed at key points to manage closures and guide vehicles.

Additionally, chaperone marshals will be available to escort pedestrians safely through the dressed areas of the set when needed. Please note, there may be short, controlled holds for vehicles and pedestrians during active filming takes. These will be kept as brief as possible and communicated clearly on the day.

Resident & Business Drop-in Session

Over the past few months of preparation works, we have had the pleasure to meet with businesses and residents in the surrounding filming area to put faces to our names whilst discussing the filming proposal in person. We would like to invite anyone who hasn't had the opportunity to meet with us to a drop-in session so we can clarify any outstanding questions you may have and present our plans. We would appreciate any immediate concerns being brought to our attention before the meeting so we can address resolutions for you. The resident & business drop-in session will take place as follows:

Date: Monday 28th July between 1700 – 2000

Address: 162 Bothwell Street, Glasgow, G2 7EL

As always, we truly value the support of the local community and are committed to conducting our work respectfully, inclusively, and with minimal disruption. If you have any concerns, special access requirements, or questions about our filming activity, please don't hesitate to contact us using the details below. If you would like to verify the authenticity of this letter, you may contact the Glasgow Film Office directly at: film.office@glasgow.gov.uk

Thank you for your time and continued support.

Yours faithfully,

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